

JAMES EUGENE O’CURRAN

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PROFILE

Experienced manager, analyst, and executive support agent

Bright, Ethical, Passionate – An agile-thinking innovator, consistently sought by directors and executives to lead daily operations, conduct detailed research, lead change, and provide professional counsel. Proven record as a ‘quick study’ who solves problems proactively, manages details adeptly, directs reforms, and welcomes new challenges.

Ready to contribute to your team and immediately impact your organization.

FEATURED ACCOMPLISHMENTS

Creativity	Conceptualized and defined product requirements, defining a new multi-million dollar market for an internationally regulated device; devised procedures for assessing a ship’s readiness to safely employ a newly adopted US Navy navigation system
Innovation	Moved Navy from paper-to-digital navigation, incorporating sensor fusion; drove development of fleet-wide enterprise solutions as key liaison between military commands and Sperry Marine
Risk Management	Improved risk management system by standardizing incident reporting procedures throughout the enterprise; assisted in implementing new enterprise disaster recovery procedures; played key role in assessing and mitigating risk ahead of 100+ critical aircraft carrier evolutions
Problem Solving	Improved navigation accuracy and overall ship safety by developing low-cost augment to overcome information deficiency; identified undiagnosed station-keeping problem, solved using commercial solution adopted widely
Senior Leader Interface	5+ years comfortably interacting with senior US government and military officials, ministers of state, and other foreign dignitaries, including face-to-face meetings, video teleconferences, and presentations while promoting policy changes and new designs
Organization & Planning	Impacted future training, readiness, and operations for 3,000+ personnel at 300+ commands; responsible for all aspects of voyage planning throughout 80,000+ miles of operations; led Strike Group navigation planning after loss of flag-level subject matter expert
Discretion & Confidentiality	10+ years SECRET clearance; 2 years classified materials custodian; 3 years classified account owner; maintained privacy act records as Substance Abuse Advisor
Leadership & Mentorship	Qualified nuclear-powered aircraft carrier piloting officer; planned and supervised day-to-day activity of 40-50 departmental personnel and 3 work centers; 10+ years providing confidential counseling to fleet personnel; improved readiness of 1,000+ sailors and officers

HIGHLIGHTED EXPERIENCE & MILITARY SERVICE

New England Mercantile Group, LLC, Rocky Hill, Connecticut

Business Associate / Purchasing & Supply Chain Manager

2014-Present

- Monitored and analyzed sales trends throughout a 110% revenue growth period
- Conducted all company purchasing and directed international supply chain
- Collaborated with Design, Marketing, and Accounting during an expansion from 2,400 to 4,500+ products
- Communicated with key internal and external players to improve processes and streamline business operations

Wesleyan University, Middletown, Connecticut

Stewardship Associate, University Relations

2012-2014

- Independently developed a detailed analysis of donor programs at peer institutions incorporated by the university
- Ensured on-schedule preparation and delivery of over 500 major donor reports and scholarship letters
- Increased procedural efficiency by facilitating Stewardship’s transition to new project management software
- Captured, indexed, and stored key documents daily using enterprise document management system

United States Navy (Active Duty), Locations Worldwide

Special Assistant to Program Directors, Japan & Six US Location

2009-2010

- 1 of only 22 coordinators chosen from 300,000 to lead a C-level conceptual transformation of Navy training
- Collaborated with all subject experts to improve upon a recent, Navy-wide Lean Six Sigma review
- Liaised with key commands at C-level to modernize the Navy’s process for certifying its 300 ships to navigate
- Restructured content and interface of readiness and training software program, adding ‘redlines’ and ‘tripwires’

***Classroom Instructor*, Yokosuka & Sasebo, Japan 2008-2010**

- Selected to improve fleet readiness by developing and delivering new lecture series to over 60 officers
- Increased proficiency of 90+ managers as sole assistant to C-level instructor during 6 training programs
- Reconstructed safety incidents, aiding flag officer conclusions during CONFIDENTIAL investigations

***Training Team Leader / Member & Safety Training Officer*, Locations throughout Japan; Guam 2006-2010**

- Conducted in-depth inspections to assess executive proficiency, personnel readiness, and material preparedness
- Coordinated, supervised, and evaluated training events for over 300 personnel on 13 forward deployed ships
- Critical liaison between team members and executive personnel throughout the 2 year training cycle of each ship
- Responsible for site pre-inspection, readiness, and overall training safety during events qualifying 100+ students
- Assisted Team Leader during inspections assessing personnel readiness and material preparedness
- Trained and evaluated Anti-Terrorism/Force Protection personnel and VBSS teams during 20+ training events

***Assistant Drug & Alcohol Program Advisor*, Seattle, Washington 2005-2006**

- Served as key link between 27 departmental program advisors working to prevent, manage, and mitigate substance abuse and substance-related incidents among the ship's 4,200+ personnel
- Processed and tracked confidential substance-related medical counseling of ship personnel

***Departmental Leading Supervisor*, Indian & Pacific Oceans; other worldwide locations 2001-2006**

- Ensured safe navigation of a nuclear powered aircraft carrier throughout 2 deployments and 6 major exercises
- Managed an estimated \$1 million of departmental upgrades during a 10-month industrial availability
- Organized diplomatic honors and ceremonies for visiting officials and dignitaries
- Planned, implemented, and managed a successful, 24-month merger of two distinct professional missions
- Produced 100+ executive-level briefs, helping ensure zero major incidents during 100+ hazardous evolutions
- Administered operations, maintenance, budgeting, training, evaluation and other key departmental functions
- Improved future performance by capturing and promulgating lessons learned
- Consistently scored in the top 1% on multiple Navy-wide technical examinations
- Effectiveness demonstrated when Commanding Officer extended assignment 5 months

SGS North America (Government Programs, Inc.), Silverdale, Washington

***Senior Administrative Assistant / Risk Office Manager*, Risk Management Division (Asia-Pacific) 1998-2000**

- Represented Risk Management Division to other office branches and government clients worldwide
- Detected indicators & warnings of suspicious import/export activity and issued required alerts
- Conducted individual and corporation background investigations, collected negative indicators, established critical relationships, exposed concealed connections, and drafted negative impact assessments
- Guided software developer during development and debugging of new risk management software

UNIVERSITY EDUCATION.

Wesleyan University, Middletown, Connecticut

GPA: 3.54 / 4.00

2011-2013
Wesleyan Scholarship

Bachelor of Arts, Double Major: Government, Philosophy

University of Maryland University College, Adelphi, Maryland

GPA: 3.94 / 4.0

Studies in Psychology, Economics, and Political Science

Member: *Pi Gamma Mu*; *Psi Chi*; *Alpha Sigma Lambda*

2007-2009
Dean's List: 2007, 2008, 2009

IMPORTANT SKILLS & INTERESTS

Computer Skills: Mac/Windows software, MS Office, LexisNexis, Dun & Bradstreet, WestLaw, AtTask, and more

Talents: Executive support, project management, training & evaluation, global & strategic thinking, change leadership

Interests: Economics, constitutional law & legal theory, photography, public policy, cooking, Aikido, and cycling

Language: Native English speaker with a desire to build upon earlier exposure to Japanese, Spanish, and French

OTHER AWARDS & ACCOMPLISHMENTS

- *Navy & Marine Corps Commendation Medal*
- *2 Navy & Marine Corps Achievement Medals*
- *6 Letters of Commendation*
- *Search & Rescue (SAR) Swimmer*
- *Eagle Scout*, Boy Scouts of America
- *Honorable Discharge*, United States Navy