**Matthew Lecours mjlecours@gmail.com • 860.716.4677**

**Veteran** Leader, Manager, Motivator

Former military captain, trained in one of the world’s most dynamic and demanding work environments. Battle-tested in numerous aspects of recruiting and human resources management

and analysis. A capable leader. A versatile performer. A confident presenter. Ready to introduce

an elevated level of discipline and dedication into your organization.

**LEADER**  **Bloomberg Support Representative • NY, NY • *08/13 – Present***

• Fielded over 100 calls daily, requiring quick thinking, problem solving and an immense knowledge of Bloomberg's products and the company itself.

•Selected over 9 others as the captain of the Think Tank team, the idea generating hub of the department.

•Active member of the department Training Team, Specialty Knowledge Team, and maintained the department’s guideline website for clarity, accuracy, and consistency.

**Strength Manager • Fort Drum, NY • *05/12 – 05/13***

• Selected to **Interim HR Director** in place of ten-year senior officer.

• Commanded complex staffing requirements for six separate battalions   
 totaling 3,800 soldiers and 76 unique occupational specialties.

• Strategized and presented personnel projections for senior leadership   
 up to the General Officer level.

• Standardized tracking and projection systems across all six battalions,   
 increasing accuracy and saving a full day of work per month.

**MANAGER** **Personnel Officer • Fort Drum, NY • *07/10 – 05/12***

• In charge of an HR office, overseeing two managers and six specialists.

• Developed an innovative personnel database that maintained precise accountability

of nearly 600 soldiers moving throughout Afghanistan, Europe and the US.

• Trained military leaders to improve the quality of their subordinate evaluations   
 and increased report timeliness by 30%.

• Strategic and in-depth planning allowed the battalion to deploy with a surplus of   
 personnel, the only one of six battalions to do so.

**MOTIVATOR**  **Recruiter • University of Scranton ROTC • Scranton, PA • *08/09 – 04/10***

• Earned designation of lead recruiter for the Class of 2014, managing over

6,600 contacts and contributing to the largest freshmen ROTC class in

the University’s history.

• Contributed to US Army Cadet Command’s complex personnel management system.

• Spearheaded integration of the ROTC program on Facebook and effectively utilized   
 it as a recruiting tool.

**Education** • University of Scranton, B.S. in Political Science, Minors in Leadership and History, *5/09*

•Study abroad at University College of Dublin, Dublin, Ireland.

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**Volunteer** • Usher/Public Program Volunteer at the Morgan Museum

• Certified Catholic Leader, deployed in Afghanistan, leading services for a post of 800.

**Awards** • Combat Action Badge

• Army Commendation Medal for performance as personnel officer during deployment  
 • Two Army Achievement Medals as recruiter and interim brigade personnel officer.

• Military Science Leadership Award for exhibiting leadership as an ROTC cadet.

**Computer •**Mac & PC fluent. Exceptional experience in Word, Excel and PowerPoint.

**Interests •** Traveling, hiking/backpacking, photography, running and all things coffee

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